

<b>Job Title:</b> Maintenance Apprentice	<b>Location:</b> Hunmanby
<b>Department:</b> Production	<b>Contract:</b> Apprenticeship/ FTC
<b>Reports To:</b> Maintenance Manager	<b>Direct Reports:</b> N/A

## 1.0 Job Summary & Role

Deep Sea Electronics is one of the world's top manufacturers of generator controllers, auto transfer switch controllers, battery chargers and vehicle & off-highway controllers. We employ over 200 people across four continents and sell our products to 150 countries direct from our UK head office and through our comprehensive distributor network.

As part of the Maintenance Team, the Maintenance Apprentice will be **eventually** working on an alternating day shift pattern. The role involves maintaining all the machinery in the production area, diagnosing and fixing where necessary to keep production downtime to a minimum.

This role will have a relevant apprentice programme provided running alongside – the successful candidate will be required to attend college one day per week. Following completion of the initial course further opportunities for academic development will be available for the candidate including opportunities up to degree level.

### Training will be provided to achieve role requirements

## 2.0 Key Responsibilities & Main Duties

- Perform routine preventative maintenance on production machinery
- Carry out repairs and perform reactive maintenance on production machinery whilst ensuring downtime is to a minimum so as not to affect the flow of the product build process
- Fault finding on mechanical, motors, air, nitrogen, electrical and the ability to follow wiring diagrams
- Direct liaison with machine suppliers for technical support and solutions
- Understand and comply with company policies and procedures

## 3.0 Internal & External Relationships

- The main area of support is to production to make sure that production machinery is maintained to a schedule and is running and functioning correctly
- When fixing equipment, it will mainly be on the production line so good communication skills are required to make sure that the operators understand what you are doing
- Reporting back to production line managers with regular updates is also an important part of this role



#### 4.0 Key Performance Indicators

- Carry out planned maintenance and servicing of equipment
- Report maintenance activities
- Deal with breakdowns in a timely manner
- Use of Lock Out Tag Out systems
- Excellent organisational skills
- Excellent communication skills
- Excellent IT skills
- Willing to undertake relevant specialist training where required
- Use of CAD Software
- Other duties as and when required to ensure the smooth running of the production area
- Maintaining Compressed Air systems

#### 5.0 Essential/Desirable Factors

Knowledge	
Essential:	Desirable:
<ul style="list-style-type: none"> <li>• Strong Numerical Skills</li> <li>• Proficiency in Microsoft Office</li> </ul>	<ul style="list-style-type: none"> <li>• Experience with electronics assembly and test equipment</li> <li>• Ability to fault find on</li> <li>• Some Engineering Knowledge and advantage</li> <li>• Mechanical and Electrical Parts</li> </ul>
Skills & Attributes	
Essential:	Desirable:
<ul style="list-style-type: none"> <li>• Attention to detail</li> <li>• Well organised</li> <li>• Excellent communication skills</li> <li>• Ability to operate under own initiative as well as possessing strong team working skills</li> <li>• Demonstrate a positive and enthusiastic attitude</li> </ul>	<ul style="list-style-type: none"> <li>• Natural problem solver</li> <li>• Ability to spot opportunities for improvement and efficiency</li> </ul>
Experience	
Essential:	Desirable:
<ul style="list-style-type: none"> <li>• No prior engineering experience required</li> </ul>	<ul style="list-style-type: none"> <li>• Work Experience in an Electrical/ Mechanical Field</li> </ul>
Qualifications	
Essential:	Desirable:
<ul style="list-style-type: none"> <li>• Maths &amp; English GCSE or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant Engineering Education and/or Training</li> </ul>
Created by	
Maintenance Manager	Dated Created
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